

CONFIDENTIAL

DMC - 71/32
22 December 1971

89B
Any to Carl.

MEMORANDUM FOR: Chief, DDS/SSS

SUBJECT : Six Month COM Summary

1. The past six months have been dominated by two major activities:
 - a) the acquisition of the Stromberg Datagraphix 4440, and
 - b) the preliminary testing of the payroll microfilm reports
2. The COM recorder was delivered on ~~15 October~~ ^{Nov}, was operational by ~~18 October~~ ^{Nov}, and was officially accepted on 18 December. Prior to the delivery of the 4440, five OCS personnel were given COM orientation at the Social Security Administration in Baltimore, Maryland. This group has since received intensive on-site training from Stromberg Datagraphix and from the DMC team. [I would rate their current COM operating proficiency as moderate]. OCS has fully supported the microfilming effort by their site preparation, including a darkroom and by their purchases of COM form slides.
3. Approximately eight programmers have been given COM orientation and have successfully written COM programs for payroll, credit union, Office of Personnel, Office of Finance, and OER. Numerous weekly tests have been performed to verify the new payroll reports and formats. Since April, production runs have been made every pay period for the existing Pay and Leave Reports. In August, the six month updated of Office of Training's 601A Master Report was run on the COM recorder as was Office of Personnel's 236 A and B Qualification Register. As a result of recent discussion with Office of Training and SIPS Task Force, almost the entire range of OTR reports will be outputted on the COM recorder. Due to the lack of available programming manpower plus the difficulty in converting HRS programs, several of the Office of Personnel reports which are COM applications have been deferred.

Per Mr. Proctor
27 Dec.

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4. During the next six month period, we are looking forward to an increased use of COM. The new payroll system will be the largest single application with the Office of Training and, hopefully, the Office of Personnel joining the COM ranks.

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